

SPECIAL MEETING ON 2019 BUDGET & TOWN CLERK RETIREMENT

SEPTEMBER 10, 2018

At the Special Meeting held on Monday, September 10, 2018 at the Hopkinton Town Hall at 7:00 p.m.

PRESENT: Supv. Wood, Councilman Parker, ~~Crum~~ Pullano, Lyon. (correction per Town Board 10-15-18)

OTHERS PRESENT: Supt. of Highways Green, Clerk French, Dolores Rice, Frank Potenzano, Kelly Potenzano, Etta Phelix, Beth Rosenbarker, Robert Blum, Mike Draper, Joe McGill, Richard Powers.

ABSENT: Gilbert Sochia.

Supv. Wood called the Special Meeting to order for working on the 2019 Budget and any other business that comes before the Board as advertised at 7:00 p.m.

Supv. Wood informed the Board that Town Clerk, Vickie French will be retiring on September 30, 2018.

Mr. Parker thanked the Clerk for her many years of service to the town.

Mr. Parker made a motion, seconded by Ms. Lyon to accept retirement resignation of Town Clerk, Records Management Officer, and Budget Officer Vickie French effective September 30, 2018. Adopted unanimously.

Ms. Lyon made a motion, seconded by Mr. Parker to appoint Richard Powers Town Clerk and Records Management Officer effective October 1, 2018 ending on December 31, 2019. Adopted unanimously.

Supv. Wood made a motion to accept the resignation of Vickie French, Registrar of Vital Statistics effective September 10, 2018. Adopted unanimously.

Supv. Wood made a motion, seconded by Mr. Parker to appoint Richard Powers Registrar of Vital Statistics effective September 11, 2018 ending on December 31, 2019. Adopted unanimously.

Supv. Wood made a motion, seconded by Ms. Lyon to appoint Vickie French Budget Officer effective October 1, 2018. Adopted unanimously.

Clerk French also reported to the board that she will be canceling her credit card, therefore if they wish to have a town credit card they will have to apply through NBT Bank.

Mr. Parker made a motion, seconded by Ms. Lyon to approve the application for a credit card through NBT Bank for the Town Clerk, Supervisor and Highway Superintendent. Adopted unanimously.

Budget Officer French went through the budget requests from the various departments.

With requested amounts the Board will have to cut approximately \$3977.00 from the budget to stay within the tax levy limit.

Discussion was held on 3% wage increase asked for by some departments. Mrs. Pullano felt 3% was too much for the Highway Supt since there was a significant raise last year. Mr. Green commented that in the last eight years he was only not present for five days. All he wants is to make the same as the rest of the highway employees.

Supv. Wood stated that she would like to remove all the raises except for the Highway Superintendent.

Mrs. Pullano felt we should increase the cyber security to \$5,000.00.

Mr. Green reported to the Board that he had contacted DEC rep, Ron Novak, in regards to the town hall fuel tank. It is not regulated therefore, does not need to be registered. He stated that if we put the tank in the basement it would be in the towns' best interest to build a containment system.

Mr. Parker presented to the Board a price quote from Cornerstone Services for installing new fuel tanks in the basement. Installation of three 330 gallon tanks would be \$5,707.00. Three 275 gallon tanks would be \$5,320.00. These prices do not include a containment system.

Supervisor Wood asked the Budget Officer to remove all raises except for the Highway Superintendents and lower the cyber security back to \$2,000.00 and then we can reevaluate the budget at the Regular Meeting.

She also asked the board members to review what has been proposed and send any suggestions they might have to the Budget Officer.

There being no further discussion on the budget Mrs. Pullano made a motion, seconded by Mr. Parker to adjourn the meeting. Adopted unanimously.

Meeting was adjourned at 8:20 p.m.

Respectfully Submitted

Vickie French, RMC

