

REGULAR MEETING

NOVEMBER 16, 2015

At the Regular Meeting of the Hopkinton Town Board held on Monday, November 16, 2015 at the Hopkinton Town Hall at 7:00 p.m.

PRESENT: Supervisor Wood, Councilpersons Lyon, Crump, Sochia, Potter.

OTHERS PRESENT: Stephen Green Hwy Supt., Clerk French, Assessor & Code Officer Allan Fukes, Mike Hann left at 7:15, Stephen Parker, Ernest Wood, Jan Keller, Annette Green, Ronald Streeter.

Supervisor Wood called the meeting to order at 7:00 p.m.

Mr. Crump made a motion, seconded by Ms Potter to accept minutes of Regular Meeting held on October 19, 2015 and Public Hearing on Preliminary Budget November 2, 2015 as presented. Adopted unanimously.

Mr. Crump made a motion, seconded by Ms Lyon to accept Supervisors Financial Report for October 2015 as presented. Adopted unanimously.

Voucher Nos. 280 to 307 General Fund Abstract 11 in the amount of \$22,449.82 were audited and approved by the Board.

Voucher Nos. 153 to 177 Highway Fund Abstract 11 in the amount of \$54,013.61 were audited and approved by the Board.

Voucher No. 23 BHLS Health Center Fund Abstract 11 in the amount of \$425.00 were audited and approved by the Board.

Voucher Nos. 5 to 8 Building Fund Abstract 4 in the amount of \$221,692.24 were audited and approved by the Board.

Mr. Crump questioned the bill for the grass seed and lime. Mr. Wood had reported that it was donated. Mr. Wood responded that he had to purchase more.

Ms. Lyon made a motion, seconded by Ms Potter to pay the bills. Adopted unanimously.

**Budget Revisions:**

General Fund Transfer:

From A7410.4 Library Contingent to A7410.1 Library Personal Service \$227.00.

Highway Fund:

From DA5120.4 Bridges Contractual to DA9010.8 Retirement \$607.00.

Ms. Potter made a motion, seconded by Mr. Crump to approve the transfer. Adopted unanimously.

**Privilege of the Floor**

Ronald Streeter praised the Town Board for moving ahead with the construction of the new Municipal Building.

It is needed and something that has been worked on for the last 10 years.

**Correspondence:**

BHLS: Copies of the November 3 meeting minutes were presented.

2016 Adirondack Park Local Government Day: April 13 & 14 2016 in Lake Placid.

Tri-Town Rescue: Christmas Party will be held on December 12. Two Board members and guest are invited.

Adirondack Association of Towns & Villages: regarding membership.

**Old Business:**

2016 Budget Adoption: Ms Potter introduced the following Resolution, with a second by Ms Lyon:

RESOLVED WHEREAS, this Town Board has met at the time and place specified in the notice of Public Hearing on the Preliminary Budget and all persons present were heard, for or against the proposed budget now therefore be it,

RESOLVED that the Town Board does hereby adopt such Preliminary Budget for the Annual Budget of 2016.

VOTE: Supv. Wood Aye, Councilpersons Potter Aye, Sochia Aye, Lyon Aye, Crump Aye.

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Sales Tax Summary: Supv Wood reported to the Board that we received our 4th quarter check. It was down \$13,160.80 from last year. Our total is down by \$7,551.87 but we will still made our budget.

Asbestos Survey Results: the asbestos survey results were presented on the existing Town Office. There was an 8 square foot area on the addition that had asbestos present.

Mr. Fukes reported that he had talked with the company in regards to removing the asbestos and they gave an estimate of \$2,000.00 to remove it.

Ms Lyon made a motion, seconded by Mr. Crump to proceed with the removal of the asbestos on the existing Town Office at a cost not to exceed \$2,000.00. Adopted unanimously.

Mr. Sochia also commented on moving the existing building down behind the new Municipal building and using it for storage. The Board discussed the cost associated with this and the fact that we would still have to have the asbestos removed and Mr. Crump made a motion, seconded by Ms Lyon to proceed with the original plan of having the Amish remove the building in return for the materials in the building once the asbestos abatement is completed. Adopted unanimously.

Municipal Building: Mr. Green reported to the Board that Mr. MaGinn donated an Electrical Panel for an emergency generator all we need to purchase is the disconnect. He also reported that we are going to need to purchase a water softener and pressure tank for the new municipal building. He will get some price quotes on this.

**Committee Reports:**

Supervisors Report: Supv. Wood reported that the museum grant is proceeding. She had to send verification that the building is not on the National Registry. She also spoke with Betty Little in regards to the problem with us not being able to get funding. She told her that she is very unhappy with the way the DORM Authority is handling the issuance of grant funding for her district and that she is looking at handling her own funds again making it easier for towns to apply for grant funding.

Code: Mr. Fukes presented a written report. He has issued 36 permits to date and decrease of 17 from last year. He had to address a garbage problem on the Converse Road. The property owner is suppose to clean it up.

Assessor: Mr. Fukes presented a written report. He attended the annual Assessors Conference and receiving 12 continuing credits. He also attended the Local Government Conference in Potsdam.

He also reported that the Wounded Warrior Project contacted him about getting a 911 number. He was also contacted by a representative from Dollar General in regards to a property they are proposing to buy and build on.

Library: Jan Keller presented the Board with a written report. They had 131 patron visits in October, 137 books borrowed, 58 computer uses and 25 media borrowings. She is working with NCLS to obtain a new computer. The cost will be \$708.00 and she has enough left in her contractual to cover the cost. She has been training on a new program call Beanstack. It helps families with children to find books that fit them through setting up a profile of the child's interests and age.

Museum: Supv. Wood reported that Sara's Country Kitchen has had all the items put back in place after the move of the building. They are selling calendars. The Holly Berry sale will be held on November 21.

Highway & Safety: Mr. Green presented a written report. New loader was delivered on October 20. All trucks have been serviced and plows and wings installed for winter. Hauled material for new Municipal Building and installed the septic system.

Town Facilities: Ms Lyon reported that she is installing all new caps on the chairs and tables in the town hall. Supv. Wood reported that Nicholville Telephone is coming to give a price quote on phone system for the new

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Municipal Building. She is also going to contact Time Warner.

Fire and Rescue: Mr. Crump reported that they had 85.5 hours responding to calls. They are holding a gun raffle. Fire District elections will be held on December 8 from 6-9 p.m. at the Town Hall.

BHLS: Mr. Sochia reported that Sam Arquiett has met his six month probationary period so his pay will increase to \$425.00 per month.

Food Pantry: It was reported that everyone received a turkey this month and the library donated some books.

Groundskeeper: Mr. Wood reported that he has completed painting the back entrance to the town hall. He also reported that the front door to the town hall and the handrails need painting. He is going to move the picnic tables to the Highway garage. He also asked the Board about closing the new entrance to the Ft. Jackson Park for the season.

Ms Potter made a motion, seconded by Mr. Crump to proceed with painting the front door and handrails of the Town Hall. Adopted unanimously.

Mr. Crump made a motion, seconded by Mr. Sochia to close the Ft. Jackson Park for the winter. Adopted unanimously.

**New Business:**

Tri-Town Rescue 2016 Contract: Ms Potter made a motion, seconded by Mr. Sochia to approve the contract with Tri-Town Rescue in the amount of \$12,833.80. adopted unanimously.

Potsdam Humane Society 2016 Contract: Ms Potter made a motion, seconded by Mr. Crump to approve the 2016 Contract with Potsdam Humane Society in the amount of \$1800.00. Adopted unanimously.

Quad Town Senior 2016 Contract: Ms Lyon made a motion, seconded by Mr. Sochia to approve the 2016 Contract with Quad Town Seniors in the amount of \$750.00. Adopted unanimously.

Polling Place: Discussions was held in regards to the fact if we would be moving the polling place from the Town Hall to the new Municipal Building. It was decided that the room is not large enough and there is no kitchen facility for the inspectors.

The inspectors have requested a phone be placed at the polling site for their use.

Municipal Building: Mr. Green reported to the board that with the engineer drew up the plans and put it out for bid there was no inclusion of installing any walls, ceiling or insulation in the upstairs storage, therefore it will be an extra cost for the contractor. Mr. Green told the board that if we purchase the materials that we could do the work cheaper.

Ms Potter made a motion, seconded by Ms Lyon to proceed with purchasing the materials to put walls, ceiling and insulation up in storage area and to do the work ourselves. Adopted unanimously.

Mr. Crump asked Supv. Wood to contact Mr. Putman, the contractor that did the work on the town hall renovations, and ask him to come back and address the problems with kitchen cupboards, countertop and bathroom walls.

Mr. Crump made a motion, seconded by Ms Potter to adjourn the meeting.

Meeting was adjourned at 7:55 p.m.

Respectfully Submitted

Vickie French

Town Clerk