

REGULAR MEETING

JULY 16, 2018

At the Regular Meeting held on Monday, July 16, 2018 at the Hopkinton Town Hall at 6:30 p.m.

PRESENT: Supervisor Wood, Councilpersons Lyon, Parker, Sochia, Pullano.

OTHERS PRESENT: Clerk French, Supt of Highways Stephen Green, Dolores Rice, Janice Pease, Joseph Pease, Amber Lindsey, Randy Lindsey, Deb Rust, Kelly Potenzano, Frank Potenzano, Eli Sochia, John Mahoney, Douglas Witherell, Earl McBride, Kelly Charleson, Mary Witherell, Richard Powers, Beth Rosenbarker, Wayne Ackley, David Slater, Robert Blum, Etta Phelix, Kenneth Phelix, Edward Carey New York Energy Municipal Program.

Supv. Wood called the Regular Meeting to order at 6:30 p.m.

Privilege of the Floor:

Supervisor Wood introduced Edward Carey. Mr. Carey gave a presentation on the New York Municipal Energy Program. The Association of Towns and the New York Conference of Mayors created the New York Municipal Energy Program. It is a Community Choice Aggregation and Municipal buying initiative that allows New York communities and municipal facilities to save money on energy costs. It creates a bulk energy buying platform for municipalities and community residents. The Town Board would need to adopt a local law in order for community residents to participate in the program. The municipality itself may participate without a local law. The program also counts toward shared services.

Mr. Carey answered many questions from the floor and of the Town Board on the program. He was thanked by the Town Board for attending and making his presentation.

Ms. Lyon made a motion, seconded by Mr. Sochia to accept minutes of Regular Meeting held on, June 18, 2018 as presented. Adopted unanimously.

Mr. Parker made a motion, seconded by Mr. Sochia to accept Supervisors Financial Report for June 2018 as presented. Adopted unanimously.

Voucher Nos. 155 to 182 General Fund Abstract 7 in the amount of \$12,324.14 were audited and approved by the Board.

Voucher Nos. 73 to 86 Highway Fund Abstract 7 in the amount of \$179,824.27 were audited and approved by the Board.

Voucher No. 11 BHLS Health Center Fund Abstract 7 in the amount of \$425.00 were audited and approved by the Board.

Ms. Lyon made a motion, seconded by Mr. Parker to pay the bills. Adopted unanimously.

Correspondence:

Grant for Salt Shed: Supv. Wood reported that she looked into a grant from the Regional Economic Development Fund and does not think we qualify.

Local Government Conference: Save the date. It will be held on October 9, 2018 at SUNY Potsdam.

Old Business:

Local Law Prohibiting the Building of Primary Residences on Seasonal Use Highways: Supv. Wood reported that Clerk French and Steve Green, Highway Supt had composed a law, she forwarded it to Roger Linden, Town Attorney, for his opinion. He suggested that we submit the proposed law to the SLC Planning Office for their opinion on the law. Jason Pfothenhauer, Deputy Director stated that looking over the law does seem to infringe on an individual's ability to use their land. There are permanent homes that are on private/seasonal roads around the County. Individuals sometimes take it upon themselves to maintain the roads to a standard that can accommodate a fire truck/ambulance etc. Sometimes a homeowner will petition a town to take a road over. Another way to address the situation might be to inform individuals that want to live on seasonal roads the fact

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that emergency vehicles may not be able to reach them. Also, this local law does not directly impact land within a certain zone, like the wind law did, so it does not need to be referred to the County Planning.

Mr. Linden responded that he agreed with Mr. Pfothenhauer's opinion. He felt that this law may not be a good idea from a policy perspective. It is up to the Board whether or not it is the will of the Board to adopt this Local Law.

Mrs. Pullano made a motion, seconded by Ms. Lyon to table any action on the Proposed Law at this time. Adopted unanimously.

Handicap Ramp-Library: Mr. Parker reported that he was not able to get any quotes on pressure washing, staining, repairing rain gutter and installing snow guards on the roof. He suggested that Duane Black gave us a quote three months ago in the amount of \$1100.00 and asked the board if they would like him to contact him and ask if the price quote is still good and would he do the work.

Mr. Parker made a motion, seconded by Ms. Lyon to contact Duane Black and if his price of \$1100.00 is still good move forward with the project and hire him to do it. Adopted unanimously.

Board of Ethics: Supv. Wood reported that Loren Kaylor did not accept the appointment to the Board of Ethics. She looked at the emails she received from persons of interest and proposed Lorena Charleson.

Mrs. Pullano made a motion, seconded by Mrs. Wood to appoint Lorena Charleson to the Board of Ethics.

VOTE: Wood Aye, Pullano Aye, Parker Aye, Lyon Aye, Sochia Nay.

Cyber Security Policy/Grant: Supv. Wood reported that she had talked with the Town of Stockholm and is getting a copy of their policy. She is also looking into a grant to help with the policy, software and back-up services.

Mrs. Pullano also stated that the Association of Towns has options available that we should look at.

Ms. Lyon made a motion, seconded by Mrs. Pullano to table this matter. Adopted unanimously.

Insurance Report: Supv. Wood reported everything is now in compliance at the highway garage. The basketball court has been removed at the Ft. Jackson Park.

Discussion was held on the signage for the playground at the Hopkinton Park. Supv. Wood and Mrs. Pullano both had a version of a proposed sign. Mr. Green stated that the insurance rep gave us a sample sign and was pretty clear about what needed to be on it. Supv. Wood suggested that we figure out what we want on the sign then fax it to the insurance rep and have him look at it.

Shrubs for Municipal Building: Supv. Wood reported that she had one price quote from Willow Tree Florist in Potsdam in the amount of \$5147.92. She is going to contact them and see if we do some of the work and cut back on the shrubs what the price would be.

Mrs. Pullano suggested contacting Al Mason in Parishville for a price.

Ms. Lyon made a motion, seconded by Mrs. Pullano to table this matter. Adopted unanimously.

Training: Supv Wood reported that the Fire Department will let us use their on-line training for Work Place Violence and Sexual Harassment. She will make sure that it is approved by the State and all training will have to be completed by December 31, 2018. All employees will be receiving a memo in regard to this.

Committee Reports:

Supervisor: Supv. Wood reported that Joe McGill, Code Enforcement Officer, has told her he will be leaving his position as Code Enforcement Officer with the town. He will stay in the position until we find someone.

Supv. Wood stated she has the minimum qualifications needed for the position and will advertise and notify some of the other towns to see if there is any interest.

She also reported that there is going to be Unity in the Community picnic in the Hopkinton Park on July 29.

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Code Enforcement: A written report was presented. Supv. Wood read it aloud. Nineteen permits have been issued to date.

Assessor: A written report was presented. Supv. Wood read it aloud.

Library: Jan Keller reported that 30 children are attending the Summer Reading Program. They have three new patrons families, 103 patrons visited in June and 107 as of now in the month of July.

Museum: Mr. Parker read the Hopkinton Historical Group Report aloud. Items reported on were the 26th issue of the Newsletter, Open Hours, Linda M. Daby Award this year the awards recipient was Megan Converse, Hopkinton Ft. Jackson Cemetery Tour was held on June 16, National Registry Sign to date they have raised \$3800.00. Installation of the sign will be to celebrate the 2014 addition of the Hopkinton Historic Green District, which includes the Green, the Town Hall, and the Congregational Church, on the National Register of Historic Places, Museum and Library bathroom renovations, Museum porch, Memorial Walkway, Visitors from Wanakena, Firemen's Field Day, HHG Genealogy Open House and A Day in the Park which will be held on September 29th.

Highway: A written report was presented. Mr. Green also reported to the Board that there was a DEC Inspection at the garage. They had four violations. All have been corrected and reported to the DEC.

Town Facilities: Ms. Lyon reported that there were a couple of events held at the Town Hall the end of June and two are scheduled for July as of now.

BHLS: Mr. Sochia reported that the ramp and deck are still not repaired.

New Business:

Opening of Bids for Town Hall Repairs: Supv Wood reported that there were no bids received on the project. The Board decided to rebid the project and to include that the project did not need to start immediately we would just need a reasonable start date.

Earl McBride also told the Board that the chimney needs to be repointed.

Court Grant 2018-19: Mr. Parker introduced the following resolution, with a second by Mr. Sochia; BE IT RESOLVED, that at a Regular Town Board Meeting of the Hopkinton Town Board, St Lawrence County, on July 16, 2018 the Town Board unanimously agreed to apply for a Justice Court Grant.

VOTE: Supervisor Wood Aye, Councilman Parker Aye, Lyon Aye, Sochia Aye, Pullano Aye.

Surplus Equipment Bids: 2006 Ford F450 cab and chassis: Mike Jock \$501.50, Clark Tharrett \$4001.00.

2006 stainless steel Air-Flow sander 1.5 cubic yards: Ricks Auto Body \$600.00.

9' Hiniker Plow with controls: Mike Jock \$376.00.

8' truck mount power broom: Mike Jock \$503.00.

Mrs. Pullano made a motion, seconded by Mr. Parker to award the bid for the 2006 Ford F450 cab and chassis to Clark Tharrett in the amount of \$4001.00. Adopted unanimously.

Mr. Parker made a motion, seconded by Ms. Lyon to award the bid for the 2006 stainless steel Air-Flow Sander 1.5 cubic yards to Ricks Auto Body in the amount of \$600.00. Adopted unanimously.

Mrs. Pullano made a motion, seconded by Ms. Lyon to award the bid for the 9' Hiniker Plow with control to Mike Jock in the amount of \$376.00. Adopted unanimously.

Mr. Parker made a motion, seconded by Mr. Sochia to award the bid for the 8' truck mount power broom to Mike Jock in the amount of \$503.00. Adopted unanimously.

Retirement Resolution: Mrs. Wood introduced the following resolution, with a second by Mr. Parker;

BE IT RESOLVED, that the Town of Hopkinton Location code 30582 hereby establishes the following as a standard work day for elected and appointed officials and will report the following days worked to the New

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York State and Local Employees' Retirement System based on the time keeping system records for the record of activities maintained and submitted by these officials to the clerk of this body: Town Board Member, Kelly Pullano, standard work day 6 hours per day. A record of activities was submitted to the Town Clerk.

VOTE: Supervisor Wood Aye, Councilman Parker Aye, Lyon Aye, Sochia Aye, Pullano Abstained.

NCC Systems: Supv. Wood reported that the Security Monitor System for her office price has been reduced to \$350.54. There was not as much material needed as first thought.

New York Municipal Energy Program: Supv. Wood stated that she would like the town attorney to review this before the Board makes any decisions. Mrs. Pullano felt we need to make a decision to move forward. Supv. Wood and the rest of the Board did not want to move forward at this time. They would like more time to review the program.

Mrs. Pullano made a motion, seconded by Mr. Sochia to adjourn the meeting.

Meeting was adjourned at 8:07 p.m.

Respectfully Submitted:

Vickie French, RMC