

REGULAR MEETING

APRIL 21, 2014

At the Regular Meeting held on Monday, April 21, 2014 at the Hopkinton Town Hall at 7:00 p.m.

PRESENT: Supervisor Wood, Councilpersons Lyon, Crump.

OTHERS PRESENT: Stephen Green Hwy Supt., Clerk French, Allen Fukes Code Officer & Assessor, Annette Green, Victor Barboas Courier-Observer, Steve Hopkins, Karen Bisso, Ernest Wood.

ABSENT: Councilpersons Potter and Sochia.

Supervisor Wood called the Regular Meeting to order at 7:00 on p.m.

Ms Lyon made a motion, seconded by Mr. Crump to accept minutes of Regular Meeting held on March 17, 2014 as presented. Adopted unanimously.

Ms Lyon made a motion, seconded by Mr. Crump to approve the Supervisors Financial Report for March 2014 as presented. Adopted unanimously.

Voucher Nos. 103 to 135 General Fund Abstract 4 in the amount of \$13,103.04 were audited and approved by the Board.

Voucher Nos. 34 to 46 Highway Fund Abstract 4 in the amount of \$62,557.72 were audited and approved by the Board.

Voucher Nos. 5 to 6 BHLS Health Center Fund Abstract 4 in the amount of \$1,325.00 were audited and approved by the Board.

Ms Lyon made a motion, seconded by Mr. Crump to pay the bills. Adopted unanimously.

Privilege of the Floor:

Steve Hopkins spoke to the Board in regards to maintenance on the gazebo. He stated the Historical Group purchased the Gazebo along with the town and it has not been maintained in several years. The roof needs to be steam washed and restained and there is some other minor maintenance that needs to be done. The Board discussed and said they would try to find someone to take care of it.

Karen Bisso spoke to the Board in regards to her run for the 115th Assembly District.

Correspondence:

NYS Dept of Transportation: regarding that all payments of CHIPS money will now be made through the Office of the State Comptroller.

National Grid: regarding any planned street repair, any road work, or beautification projects be sent to them before April 30.

St. Lawrence County Board of Legislators: regarding legislation to update definitions and regulation of ATV/UTV use on Multi-Use Trail Systems. A meeting will be held on May 31 to discuss details.

Potsdam Lodge No. 2074: regarding an invitation to attend Annual Youth Recognition Day on May 22.

Old Business:

Town Hall Steps: Ms Lyon reported that weather permitting work will start on the steps on April 24.

Parishville Rec Program: A list of 2013 participants from the town were presented. The total number of Hopkinton participants was 46.

Committee Reports:

Supervisors Report: Supv. Wood reported that she submitted for reimbursement of the engineering fees on the State Grant for the Town Office and found that the grant had expired. She had to file for an extension which will expire in July 2014. She has contacted Mr. Pahler in regards to the building and he stated that he is behind.

Supv. Wood, Deputy Supv 7 Councilperson Lyon and Clerk French met with Financial Advisors on the process of municipal bonding for the proposed Town Office/Court.

Code Enforcement: Mr. Fukes reported he attended the Code Conference.

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Assessor: Mr. Fukes presented a written report. He received the new Ag land exemptions. They were increased by approximately 2%. Tillable land must be assessed at or over \$1019.00 per acre to qualify. Tentative Roll packet has been received and informal hearing dates are being set.

Museum: will open May 1 for season.

Highway & Safety: Mr. Green presented a written report. We will be receiving \$17,312.70 in additional CHIPS monies for extreme winter recovery money. He reported that the roadside mowing contract with the county has increased from \$235.00 per mile to \$240.00 mile. He gave the Board a report on the flood damage on April 15. He also reported to the Board that he would like to purchase a new mower. The new mower will mow 10 feet and we would be able to mow all town roadsides in a week. If we mow with our current mower and only four men it will take most of the summer. He feels he can save 75% in man-hours and time. He presented the board with prices from LeBerge & Curtis on John Deere 10ft flex-Wing Rotary Cutter State Contract price in the amount of \$13,532.75 and one new Woods BW126x 10.5 Std. Duty Single Wing cutter State Contract Price \$10,650.00. This mower is a leftover from last year. The Board discussed this and Mr. Crump made a motion, seconded by Ms Lyon to purchase the Woods BW126x 10.5 rotary cutter in the amount of \$10,650.00 from LeBerge & Curtis. Adopted unanimously.

Mr. Green also told the Board that something was going to have to be done to replace the backhoe within the next year. The Board asked him to gather info and prices and present to Board.

Fire and Rescue: Mr. Crump reported on the calls monthly calls, responses to the calls and training hours. He also reported that they held election of Officers. He also reported that Tri-Town Rescue is going to bid out their 20kw generator. It would be large enough to run the Town Hall and the Town Office if needed. He will look into this further.

Food Pantry: A written report was presented.

Groundskeeper: Mr. Wood reported that he will be starting the spring clean-up. He also asked the Board for permission to get fuel for his personal tractor at the Highway Garage due to the fact that he uses it to do a lot of work in the parks. He would log it on the sheets when he gets it. He reported that the lock and chain is missing on the ballpark gate. He will also get the lamp post that was broken from the Hopkinton Park down to the Highway Garage so they can see if it can be repaired.

New Business:

NYS Retirement Resolution: Ms Lyon introduced the following resolution, seconded by Mr. Crump:

BE IT RESOLVED, that the Town of Hopkinton Location code 30582 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body: Assessor, Allen Fukes standard work day 6 hours per day, days per month reported 5.94, Stephen Green, Highway Superintendant standard work day 6 hours per day, days per month reported 39.55.

VOTE: Supervisor Wood Aye, Councilpersons Crump Aye, Lyon Aye, Potter Absent, Sochia Absent.

Computer updates: Supv. Wood reported to the Board that Chris Baxter came and looked at the computers in the Town Office. The Accountants computer has to be eliminated it cannot be updated to windows 7 from XP. The Clerks computer and the Supervisors laptop can be updated. He suggested purchasing a new computer for the clerk and passing her current one on to the Accountant.

Mr. Crump made a motion, seconded by Ms Lyon to purchase a new computer for the Town Clerk. Adopted unanimously.

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Mr. Crump reported to the Board that he had been looking into the possibility of purchasing tablets for the Town Board so that the meeting packets and other items could be emailed to them and it would cut down on the usage of paper. He has looked at some small laptops. He will continue to look into this.

Cemetery Association: Supv. Wood reported to the Board that at budget time money was put in the budget to purchase a new lawn mower for the Hopkinton Ft. Jackson Cemetery. Mr. Perry presented a price quote from Woodchop Shop on a Husqvarna mower in the amount of \$1889.95.

Ms. Lyon made a motion, seconded by Supervisor Wood to purchase the Husqvarna mower from Woodchop Shop in the amount of \$1889.95. Adopted unanimously.

Deputy Town Clerk: Clerk French reported that she would like to appoint Allison McLaughlin as her second Deputy.

Supervisor Wood made a motion, seconded by Mr. Crump to appoint Allison McLaughlin as the second Deputy Town Clerk. Adopted unanimously.

Roadside Mowing Contract: Mr. Crump made a motion, seconded by Ms Lyon to approve the Roadside Mowing Contract with the County in the amount of \$240.00/mile for 8.87 miles. Adopted unanimously.

Mr. Crump made a motion, seconded by Ms Lyon to approve the Agreement to spend Town Highway Funds with the County. Adopted unanimously.

Mr. Crump introduced the following Resolution with a second by Ms Lyon:

WHEREAS, the Town of Hopkinton is desirous of St. Lawrence County Department of Highways providing shared services such as paving, shoulder widening, signage, road stripping, blasting and other routine maintenance activities to the Town, and

WHEREAS, both the Town of Hopkinton and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

WHEREAS, in this joint cooperative endeavor, the Town of Hopkinton and the County of St. Lawrence desires to be reimbursed for their expenditures, and

WHEREAS, the Town is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

NOW, THEREFORE, BE IT RESOLVED that the Town of Hopkinton hereby agrees, to defend, indemnify and hold harmless the County of St. Lawrence from and against liability, loss, damage, claim or action resulting from the work performed by St. Lawrence County Department of Highways. The Town of Hopkinton does not indemnify and hold harmless the County for any liability, loss, damage, claim, or action which arises during the actual performance of services by the St. Lawrence County Department of Highways. Said St. Lawrence County Department of

Highways and the Count of St. Lawrence assumes the liability for losses, damages and claims for the actual physical performance of the work, and

BE IT FURTHER RESOLVED that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance

On an "Occurrence" basis, with the following limits:

\$1,000,000 Each Occurrence

\$2,000,000 General Aggregate

\$1,000,000 Products Aggregate

\$1,000,000 Personal Injury

\$ 50,000 Fire Damage Legal Liability

\$ 5,000 Medical Payment Expense

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BE IT FURTHER RESOLVED, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

VOTE: Supv. Wood Aye, Councilperson Crump Aye, Lyon Aye, Sochia Absent, Potter Absent.

Proclamation for Richard Daby: Supervisor Wood read aloud a Proclamation honoring Richard Daby adopted by the Town Board;

WHEREAS, The Town of Hopkinton recognizes the significant work, dedication and unique contributions of volunteer firemen; and,

WHEREAS, volunteer firemen risk their own well-being by continually demonstrating their commitment to ensuring our public safety; and,

WHEREAS, the volunteer firemen of the Hopkinton-Ft. Jackson Fire Department are dedicated to the safety of life and property from the devastating effects of fire; and

WHEREAS, Richard “Dick” Daby joined the Hopkinton-Ft. Jackson Fire Department in 1957 and has dedicated 57 years of fire service to the community; and

WHEREAS, Richard “Dick” Daby has served in many different administrative and operational positions for the fire department, such as Chief, Assistant Chief, Director, and Secretary; and

WHEREAS, he has dedicated a countless number of hours to the betterment of his community, and through his many accomplishments he has taught the community and the department how to demonstrate humility and respect for themselves, their families and their peers; and

WHEREAS, Richard Daby is a stellar example of a volunteer firefighter – always active and helping with a station or department fundraiser or opportunity for community outreach and is a good-standing citizen, who gives so much of himself to the community in service and compassion;

NOW THEREFORE, IT IS RESOLVED that the Town Board of the Town of Hopkinton hereby honors Richard Daby for his service and continued dedication to the community. Further, we encourage all citizens to commend and applaud Richard Daby and wish him success in all his future endeavors.

Signed by our hands on this 17th day of May, 2014.

Jefferson County Dept of Planning: regarding North Country HOME Consortium, Reauthorization for 2015-2017 Federal Awards. We have to notify them by June 15 if we would like to withdraw from the Consortium. The Board decided to continue with the North Country HOME Consortium for the next three years 2015-2017. Mr. Crump made a motion, seconded by Ms Lyon to adjourn the meeting.

Meeting was adjourned at 8:10 p.m.

Respectfully Submitted

Vickie French

RMC